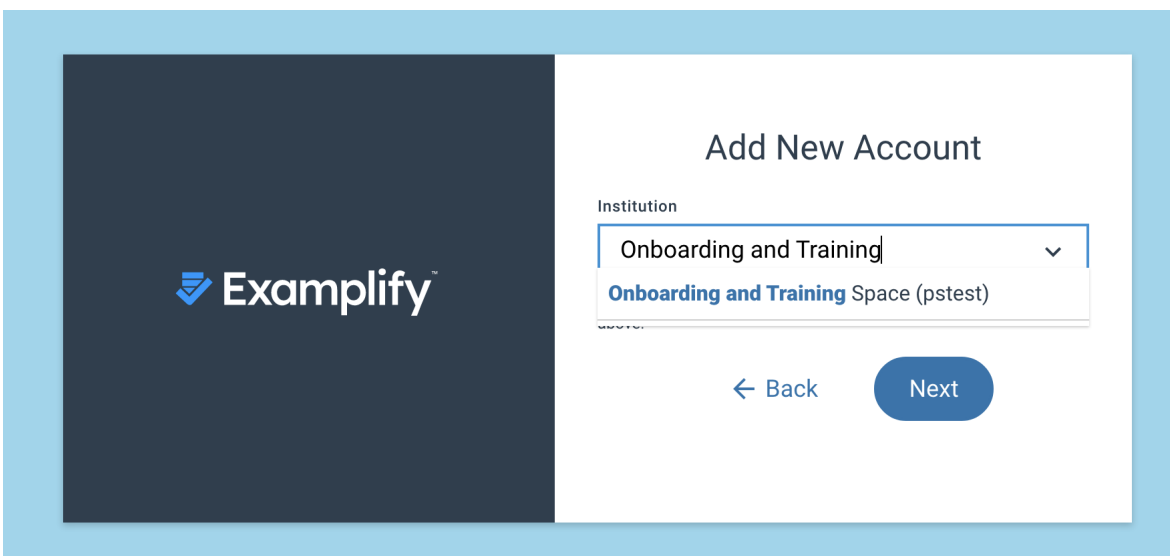
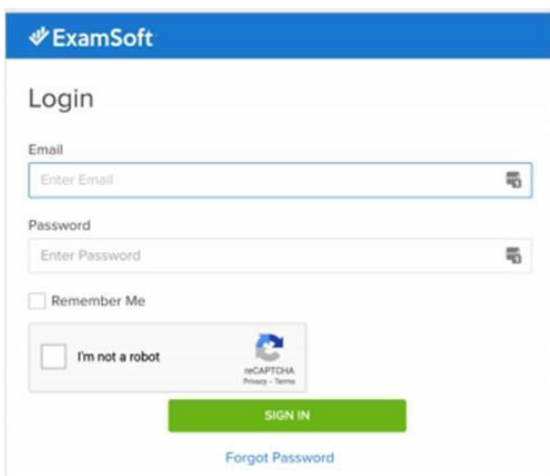


Exemplify instructions for students

1. Locate the Exemplify application and double-click the logo to **launch** Exemplify.
 - a. If using a lab device, this application should be available.
 - b. If using a personal device, skip to Student Portal Access #1-3, found on page 4.
2. In the field **Add New Account**, begin typing the name of your institution and then select it from the dropdown menu. Click the green **Next** button. (**Institution ID is PSQN**)

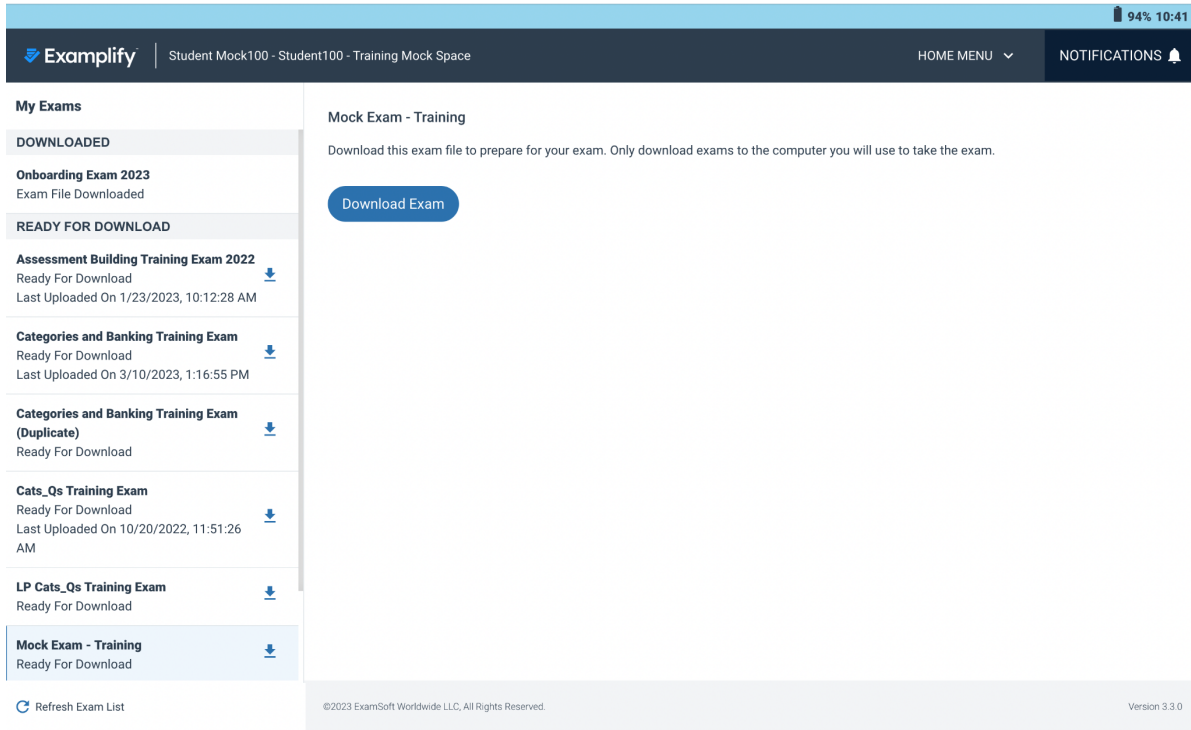


3. This may launch your institution's portal to allow you to login. Otherwise, login with your username and password associated with Exemplify.



- You may now download the exams available to you by selecting from the “**Ready for Download**” list within the left-hand menu.

You won't have access to enter this exam until you have received the unique assessment password from your proctor.



Examplify | Student Mock100 - Student100 - Training Mock Space

HOME MENU ▾ NOTIFICATIONS 🔔

My Exams

DOWNLOADED

Onboarding Exam 2023
Exam File Downloaded

READY FOR DOWNLOAD

Assessment Building Training Exam 2022
Ready For Download
Last Uploaded On 1/23/2023, 10:12:28 AM

Categories and Banking Training Exam
Ready For Download
Last Uploaded On 3/10/2023, 1:16:55 PM

Categories and Banking Training Exam (Duplicate)
Ready For Download

Cats_Qs Training Exam
Ready For Download
Last Uploaded On 10/20/2022, 11:51:26 AM

LP Cats_Qs Training Exam
Ready For Download

Mock Exam - Training
Ready For Download

Refresh Exam List

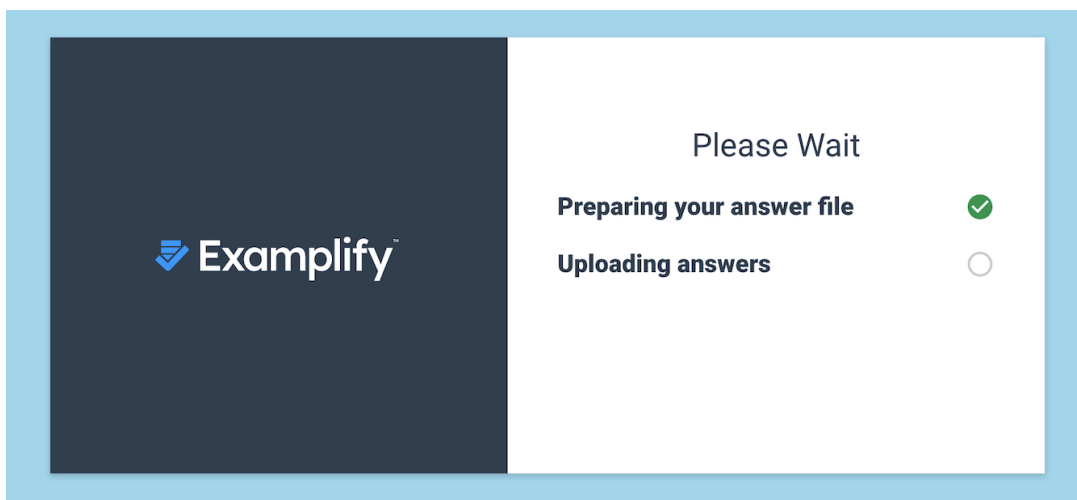
Mock Exam - Training

Download this exam file to prepare for your exam. Only download exams to the computer you will use to take the exam.

[Download Exam](#)

©2023 ExamSoft Worldwide LLC, All Rights Reserved. Version 3.3.0

- If you have an antivirus software on your device, please remember to disable it at the start of every exam. You can re-enable after you finish the exam. [How to Disable Antivirus](#).
- When you've completed the exam and clicked Submit, you'll see an upload screen with checkboxes; green check marks should appear as the answer file uploads.



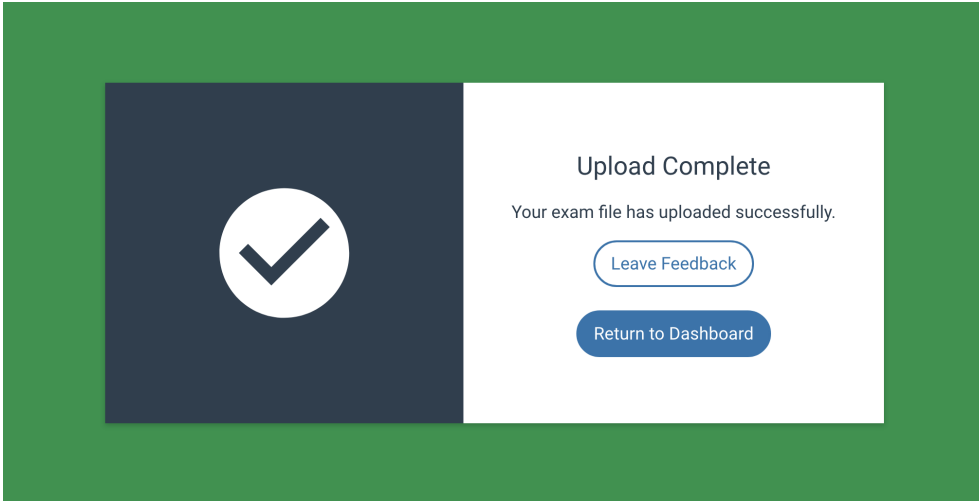
Examplify

Please Wait

Preparing your answer file ☒

Uploading answers ☐

7. When your answer file is prepared and successfully uploaded, you'll see a green screen.



8. Congratulations! You have submitted your exam!
- Leave Feedback: allows you to submit feedback to ExamSoft about the functionality of the Exemplify application
 - Return to Dashboard: navigates back to your Exemplify dashboard where your answer file should now appear in the "Completed" section of the left-hand menu

Student portal instructions for students

You will access the ExamSoft portal for 1 of 3 reasons:

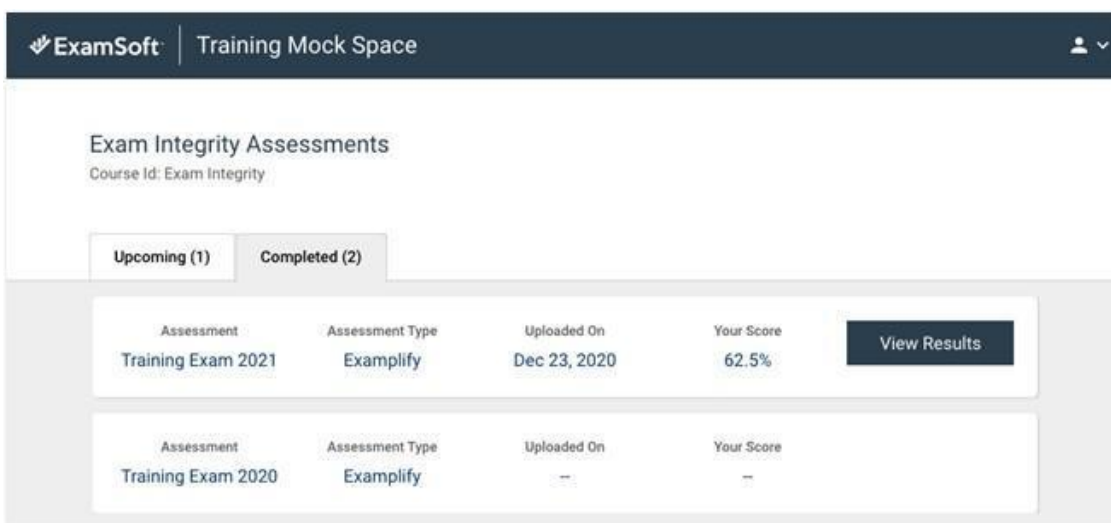
1. to originally activate your account and download the Exemplify testing application,
 2. to review any assessment results released to you by your instructor,
 3. to manually upload an assessment if you have trouble automatically uploading at the completion of your assessment. All tasks related to completing an assessment will take place within the Exemplify application.
-
1. Log in to your ExamSoft portal here: <https://ui.examsoft.io/>. You may be prompted to login using your institution credentials. Otherwise, enter the email address and password associated with your ExamSoft account, check the "I'm not a robot" checkbox, and click Sign In.
 2. Once logged in, you should see a list of your current courses. This is where you can download the Exemplify application as well, in preparation for upcoming assessments.
 3. If your instructor has released any assessment results, you will find those by clicking the arrow to the far right-hand side of the name of the course.



The screenshot shows the ExamSoft Training Mock Space portal. At the top, there is a dark blue header with the ExamSoft logo and the text "Training Mock Space". Below the header, there is a section titled "My Courses". To the right of this title are two buttons: "Manual Exam Upload" and "Download Exemplify". Below these buttons is a table with the following columns: COURSE NAME, DEPARTMENT, COURSE ID, START DATE, and END DATE. The table contains three rows of course information, each with a right-pointing arrow at the end of the row.

COURSE NAME	DEPARTMENT	COURSE ID	START DATE	END DATE
Onsite Mock Options	Exemplify Mock Exams	Onsite 101	Dec 19, 2019	Jan 1, 2050
Virtual Training Exams	Exemplify Mock Exams	Virtual 102	Dec 18, 2019	Dec 21, 2099
Exam Integrity	Exemplify Mock Exams	Exam Integrity	Mar 1, 2020	Apr 2, 2099

- Once you have navigated into the course, click on the **Completed** tab to display your completed assessments.



ExamSoft | Training Mock Space

Exam Integrity Assessments
Course Id: Exam Integrity

Upcoming (1) | **Completed (2)**

Assessment	Assessment Type	Uploaded On	Your Score	
Training Exam 2021	Exemplify	Dec 23, 2020	62.5%	View Results
Training Exam 2020	Exemplify	--	--	

- Click the **View Results** button to view your assessment results, which may look similar to the screenshot below.

