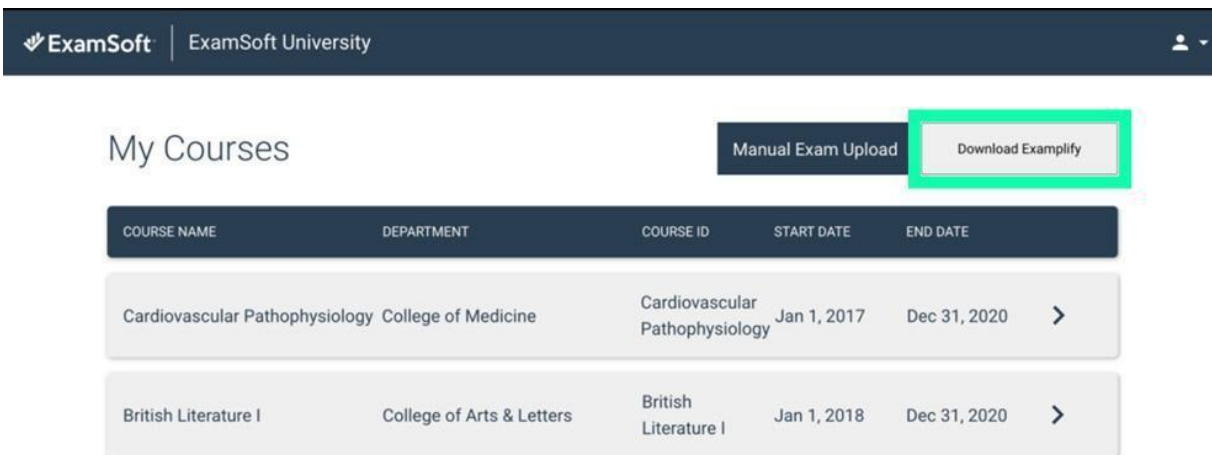
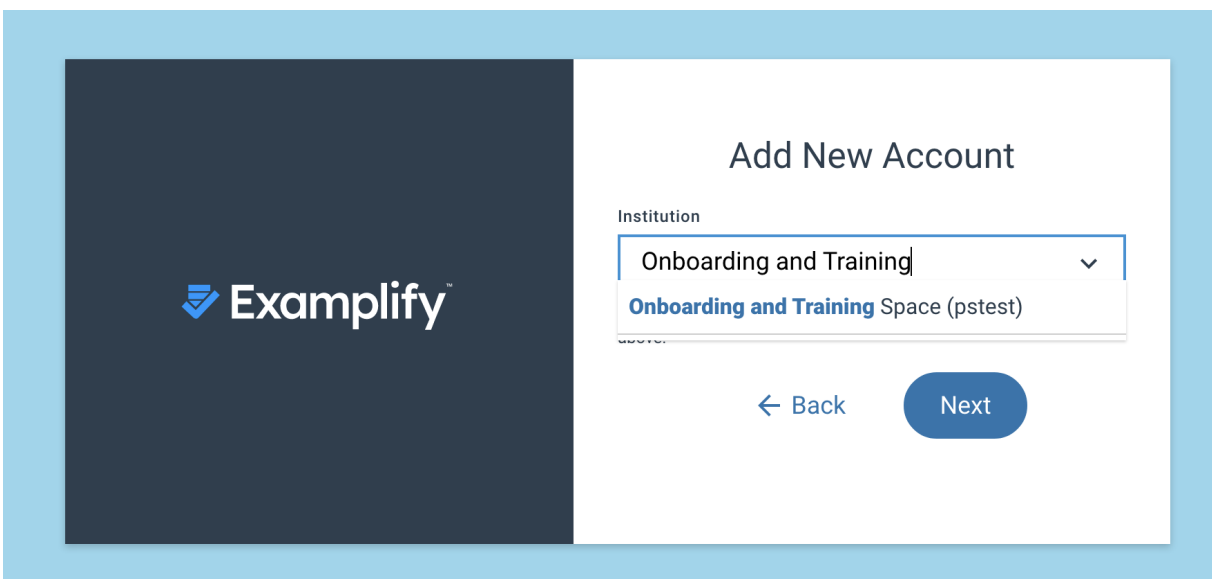


Exemplify first-time setup instructions

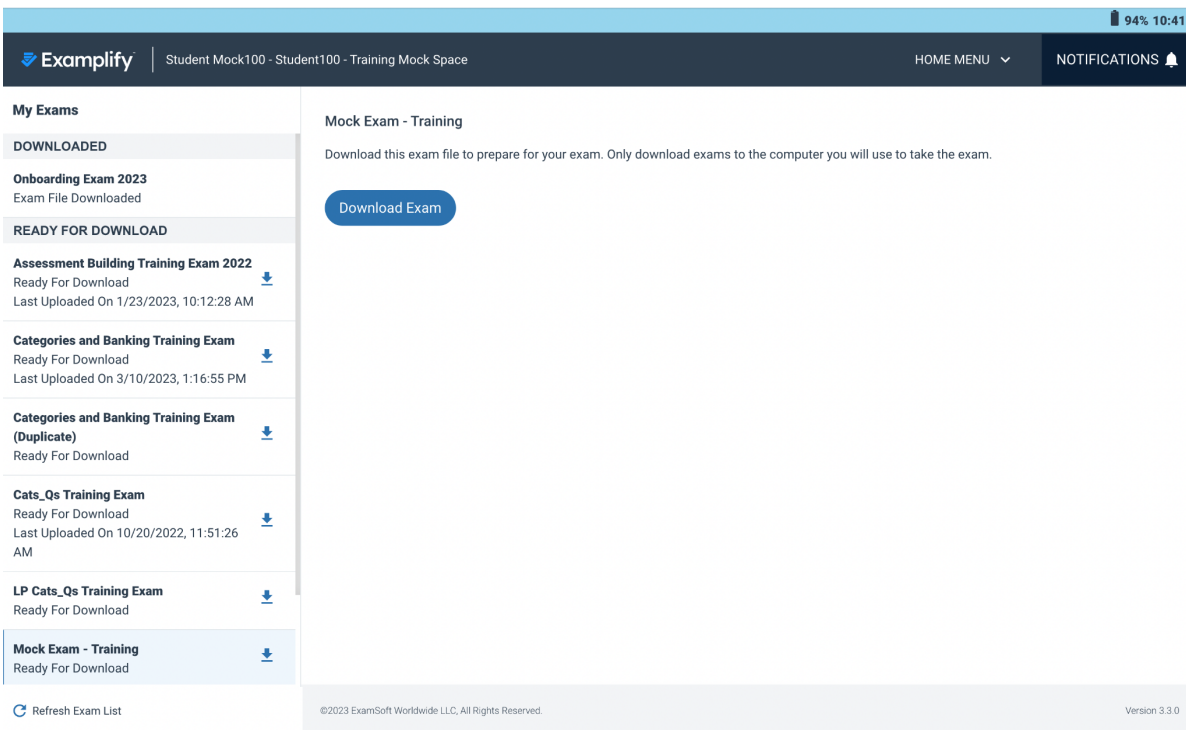
1. Administrators will send you an email invitation to activate your ExamSoft student account. This email is from noreply@examsoft.com. It may be filtered into your spam folder.
Be sure to open this invitation on a computer and not a cell phone.
2. Within the invitation email, you'll be prompted to create a personal account password. Then download Exemplify to your computer using Chrome or FireFox. Before downloading Exemplify, remember to check that your device meets the [minimum system requirements](#).



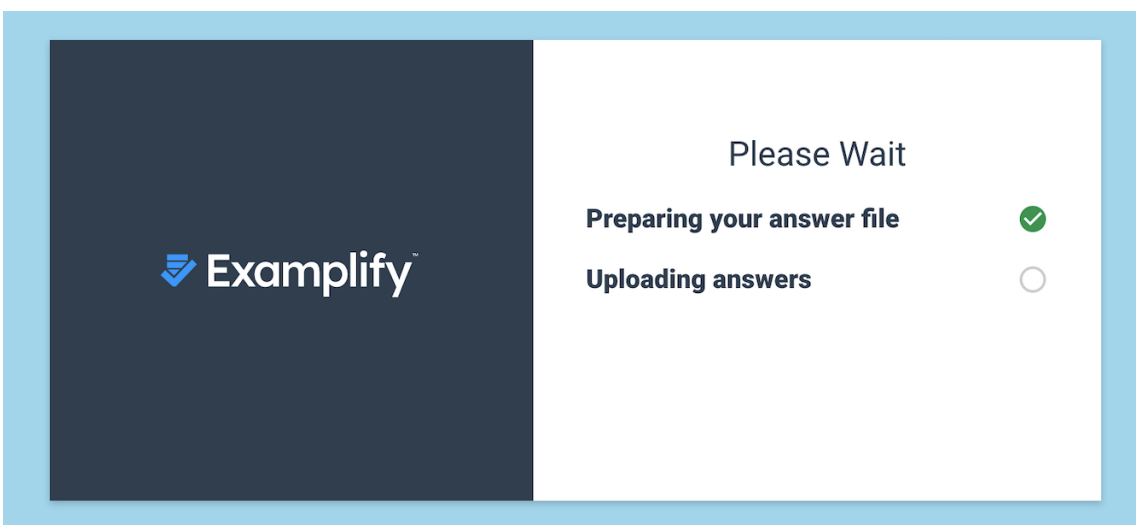
3. Once the download is complete, install Exemplify.
4. Once the installation is complete, launch Exemplify.
5. Start typing the name of your institution and then select it from the dropdown menu. Click the green next button.



6. Enter your student ID and password.
7. Once you have entered your credentials, select Sign In.
8. You may now download the exams available to you.



9. If you have an antivirus software on your device, please remember to disable it at the start of every exam. You can re-enable it after you finish the exam. [How to Disable Antivirus.](#)
10. After you complete the exam, you'll see an upload screen with checkboxes.



11. After your answer file is prepared and uploaded, you'll see a new green screen. Congratulations! You have submitted your exam!